**POSITION:** One 10-month, 100% professional academic staff position is available in Intercollegiate Athletics beginning **AS SOON AS POSSIBLE**. The working title for this assignment is Assistant Athletic Trainer with an official title in the Athletic Trainer title series. UW-Eau Claire offers 25 NCAA Division III sports and competes in the Wisconsin Intercollegiate Athletic Conference (WIAC). This is a 10-month appointment with an annual salary of $40,000.

**MINIMUM QUALIFICATIONS:** Required: Bachelor’s or Master’s degree in Athletic Training, BOC Certified or Eligible, Wisconsin Licensure or Eligible, current Cardiac Care Certification from ARC or AHA (professional rescuer, first responder, etc.), ability to stand for extended periods of time and cover events in a variety of indoor and outdoor climates. Ability to lift and move items up to 50 pounds.

**PREFERRED QUALIFICATIONS:**BOC Certification for a minimum of one year, Master’s degree, collegiate athletic training experience with contact/collision sports, student clinical supervision experience, knowledge of CAATE Standards and Guidelines, familiarity with NCAA Division III rules & regulations.

**DUTIES:**  The University of Wisconsin-Eau Claire Athletic Department is seeking **ONE** Athletic Training professional staff members to serve an ***Assistant Athletic Trainer*** who will assist in providing overall healthcare for intercollegiate student-athletes. UW-Eau Claire offers 25 NCAA Division III sports and competes in the Wisconsin Intercollegiate Athletic Conference (WIAC). Primary responsibilities include, but not limited to, serving as the primary athletic trainer for assigned sports, practice and event coverage, travel, communication with Team Physicians and medical providers. Individual will be responsible for maintaining accurate and current medical records, providing necessary healthcare, assisting in the supervision of various satellite athletic training room operations, and other duties as assigned by the Head Athletic Trainer and/or Medical Director. Team assignment responsibilities will be based upon qualifications as well as institutional need. At least one sport/coverage assignment per sport season (fall, winter, spring) is expected. Some travel is required with team coverage that may involve multiple days at a time.

Additional responsibilities will include assisting in the administration of clinical proficiency education, as well as supervision and education of athletic training students within the CAATE approved Athletic Training Program. Further responsibilities include supervising athletic training interns, administration of medical clearance and assisting with Emergency Action Plan updates among other administrative duties.

Individuals in this position will gain valuable work experiences in athletic training and sports medicine as well as improving their skills in documentation, communication, supervision, management of a health care facilities, and human relations.

The position is 10 months in length starting Aug 1, 2023 and will report to the Head Athletic Trainer and Director of Athletics. The contract is considered a 1.00 FTE with a designation as a Fixed Term position. The university will pay for NATA membership dues as part of employment. Liability insurance for university related responsibilities is provided as terms of employment.

**THE UNIT:**The unit of Intercollegiate Athletics consists of 60+ staff members.  The Intercollegiate Athletics website is:  [www.**blugolds.com**](http://www.blugolds.com/)

**UNIVERSITY and EAU CLAIRE COMMUNITY:**UW-Eau Claire, an institution of approximately 11,500 students and 1,400 faculty and staff, is consistently recognized as a top comprehensive university in the Midwest and is widely known as a leader in faculty-undergraduate research and study abroad. We strive for excellence in liberal education and select graduate and professional programs through commitment to teaching and learning and dedication to our core values of diversity, sustainability, leadership, and innovation.

The City of Eau Claire, situated at the confluence of the Chippewa and Eau Claire rivers, is at the center of a metropolitan area of approximately 100,000 people located 90 miles east of Minneapolis/St. Paul. The area features beautiful parks and trails, strong public schools, a vibrant arts scene and local food culture, and abundant recreational opportunities.

**APPLICATION** **PROCEDURE:** **Applications are submitted electronically.** Please follow instructions found on the following UW-Eau Claire Web site: [https://www.uwec.edu/**job**-**postings**/](https://www.uwec.edu/job-postings/) .You must create an account and login before you can apply.  If you have not yet registered, click on the "Click here to Register" link to begin the registration process. If you are already a registered user, input your "User Name" and "Password" and select "Login."  Click the link to the **Assistant Athletic Trainer** position (Job ID # ------) and then click the "Apply Now" button to submit your application electronically.  Your application will not be considered complete until all required documents are attached, and all required fields are completed.  Please be sure you have included the following in PDF format**:**

* Letter of application
* Resume
* Unofficial transcripts
* Names and contact information for three references.

Please direct requests for additional information to:

Garry Grant ([grantga@uwec.edu](mailto:grantga@uwec.edu)) – Head Athletic Trainer

Robin Baker (bakerrk@uwec.edu) – Associate Athletics Director

Screening of applications will begin immediately and will continue until position is filled.

The UW-Eau Claire Police Department is dedicated to maintaining a safe and secure environment for learning and working. Although crime at the University of Wisconsin-Eau Claire is limited, the University Police want students, faculty and staff to be aware of crime on campus and the area surrounding the campus. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges and universities to disclose annual information about campus crime. Visit Campus Security and Fire Report. Also visit our Campus Security Authority policy.

UW-Eau Claire is an AA/EEO/Veterans/Disability employer dedicated to enhancing diversity, equity, and inclusion.

The University reserves the right to contact additional references with notice given to the candidates at an appropriate time in the process. Employment will require a background check. Employment will also require you and your references to answer questions regarding past conduct related to sexual violence and sexual harassment.

The University of Wisconsin System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis. Stat. §. 19.36(7).